

1036 DAYS WITHOUT LOST TIME INJURY (since 3/14/2018)
T-ROSS BROTHERS CONSTRUCTION, INC. SAFETY COMMITTEE AGENDA

Date: January 13, 2021, at 7:00 a.m.

- A. Attendance/Role Call Review of the minutes of the last meeting
- B. Review results of Safety Inspections – See reports since last meeting provided in S.C. file.
- C. Review accidents/close calls witnessed by the safety committee or reported to management:
- D. Old Business
- E. New Business
- F. New Employees
- G. HOT TOPICS:
 - Review safety issues
 - Discuss safety training
- H. Next Meeting Date – February 10, 2021 @ 7:00 a.m.
- I. Meeting adjournment

1001 Days without a Lost-Time Incident

T-Ross Brothers Construction Inc. SAFETY COMMITTEE MINUTES

The safety committee meeting was called to order at 7:07 a.m. on December 10, 2020.

B. Attendance

Present: Tom Michaels, Tim Bower, Steve Weikel, Tim Catherman, Sandra Berry, Kirk DiMarco, Bill Dangler and Barrett Cortright.

Absent: Tom Ross

Visitors: Jamey Peterson and Joe Sanna, PMA Management Corp.

C. Review the minutes of the last meeting: A motion to accept the minutes was made by Tim Bower. Bill Dangler seconded the motion.

D. Review results of Safety Inspections since last meeting: See agenda for list of findings.

E. Review accidents and close calls witnessed by the safety committee or reported to management

- A worker was cutting Formica countertop with a utility knife. The knife slipped and the worker cut himself. Eight stitches were required. Joe Sanna asked if a utility knife was the right tool for the job. It was uncertain if a power tool could have been used because of the configuration. Gloves were not worn. The committee discussed the use of cut-resistant gloves. It was agreed that cut-resistant gloves should be provided for all workers. These gloves should be worn when using a utility knife, when doing demolition that could create cut hazards and when working with metal. Much like with other personal protective equipment, considerations of size and
- Barrett pointed out the roads were slippery the other day before the roads could be treated. This serves as a good reminder to everyone that we all need to be prepared and paying attention for winter weather driving hazards. Joe Sanna said he will provide a toolbox talk on the issue.
- Tommy Michaels brought up a situation with the Ingersoll Rand forklift where the parking brake is not set all the way or needs to be adjusted or it can roll. It was suggested that wheel chocks be provided for use when parking the lift. Bill Dangler pointed out the brake can be adjusted, as it is used and becomes loose.

F. Old Business

- Bill Dangler suggested the next monthly topic should be Pump Jack safety. Joe said he will make it happen. The information can be accessed by anybody at:
<https://www.youtube.com/watch?v=b4JTSY5e7zk> Sandy believes we are getting closer to having the portal up where safety information can be shared/accessed by all employees.
- Sandy inquired what was the status of ladders. All ladders must be inspected before each use. Joe provided a toolbox talk on ladder inspections. It is best to follow the manufacturer's instructions. Jamey is going to address ladder inspections and labeling moving forward. Joe Sanna will work with him on correcting this moving forward.
- Barrett Cortright brought up equipment being sent to the field that is not operational, not safe, or missing components. Joe Sanna update the procedure and Sandy presented it to leadership for implementation. It is now in place, but Bill and Tim C. have not seen it being used (or there have not been any damaged/broken pieces of equipment).
- Covid-19 controls were discussed. Joe Sanna has provided Sandy with the most current guidelines for consideration. Sandy said people are doing better.
- Tommy Michaels has a job that will has confined space entry that will require special precautions. Joe Sanna will work with him on this program/process. The steps are more precautionary since there is not likely an atmospheric hazard, but the rules require proof there is no hazard. Air monitors have been purchased and are available for use. Joe will be providing training for the exposed workers. Also, PAPR hood-helmet respirators have been purchased, too.
- Joe Sanna had some questions about respirable crystalline silica exposures. He went through the list of activities on Table 1 of the OSHA standard (1926.1153) to determine what activities are exposures for the company. This information will be used for future training and updates of the safety program.

G. New Business

- Jamey Peterson was welcomed to the company and to the safety committee meeting.
- Sandy inquired about OSHA 10-Hour Construction courses. Joe said he is unable to provide this due to the pandemic. He believes an online session is better than nothing but will not have as much impact as in-person training. Joe will provide information on options to Sandy.

H. New Employees – Austin Griffith Laborer III DOH 11/13, Jamey Peterson Tool/Warehouse Manager (he was in attendance) DOH 11/30; Joseph Meche Construction Manager starting on 12/14.

I. Hot Topics for Next Meeting:

- Discuss safety training.
- Review new safety issues.

J. Next Meeting Date – January 13, 2021 at 7:00 a.m.

K. Meeting adjournment: Bill Dangler made a motion to adjourn the meeting. Brice Sanders seconded the motion. The meeting adjourned at 8:31 a.m.

Safety Committee Minutes Completed By: _____
(office)

Safety Committee Minutes Approved By: _____
(Chair)