



JOB START-UP SAFETY CHECKLIST/REPORT

Leader:	Date:
Location:	Emergency Phone #:

Description of Work to be Performed:

Subs: (i.e. # of pulls and firm name)	

Safety Checklist:

1. Are employees protected from electrical hazards (building service lines)?	Y / N
2. Is there a job laydown area and is it adequate?	Y / N
3. Will crane be used?	Y / N
Is there adequate space for safe lifting?	Y / N
Will the ground surface support the crane/load?	Y / N
Are there overhead hazards – ie. electrical lines, obstructions, trees, etc?	Y / N
4. How will trash be handled?	Y / N
Has a dumpster been ordered – is there adequate space?	Y / N
Will a trash chute be used? Is it structurally sound?	Y / N
5. Is public protection provided and adequate – ie. barricades, fencing, signage, flagging, etc. – including company NO TRESPASSING sign.	Y / N
6. How will the crew access the work area? If stair towers – see scaffold section.	
Will ladders be tied off at TOP and BOTTOM?	Y / N
Can ladders extend 36” above the roof edge?	Y / N
Ladder inspected for any damage?	Y / N
7. Are there changes in elevation over 19””? How will they be addressed?	
8. Stairs are uniform and have rails (if 4 or more risers)?	Y / N
	Y / N
9. Is lighting adequate?	Y / N
In access areas?	Y / N
If night work will be performed?	Y / N

10. Does the site have specific safety requirements? List them:	Y / N
11. Will any hot work be performed, i.e. torching, melting frost, etc. Does the crew have qualified personnel?	Y / N Y / N
12. Will the crew members be wearing required PPE? <ul style="list-style-type: none"> • Hard hats (ANSI Z89-2009) • Safety glasses (if prescription they are ANSI with side shield) / Face shields • HiViz vest/clothing • Leather work boots/Safety toes if hazards • Hearing protection • Gloves – general and/or cut resistant 	Y / N Y / N Y / N Y / N
13. Will respiratory hazards be present? How will they be handled:	Y / N
14. How will fall protection exposures be addressed? Guardrail Systems in place and cattle rails around chutes? Personal Fall Arrest Systems used? <ul style="list-style-type: none"> • Anchor meets or exceeds 5,000 pounds per person attached. • Harness has been inspected for damage? • Lanyards and ropes have been inspected for damage? • Retractable function properly? Warning Line Systems used (6’ normally, 10’ with motorized equipment)? <ul style="list-style-type: none"> • Flagged every six feet • Stands withstand 16 pounds of side force • Are no higher than 39” and no closer to the roof than 34”? Monitor in place with no other task (with Orange Vest)? Covers used on all openings – secured and labeled?	Y / N / NA Y / N / NA Y / N / NA Y / N / NA Y / N / NA Y / N / NA Y / N / NA Y / N / NA Y / N / NA Y / N / NA Y / N / NA Y / N / NA Y / N / NA Y / N / NA
15. Are personnel trained in first aid and supplies present/adequate? Gauze pads, adhesive bandages, gauze roller bandage, 2 triangular bandages, wound cleaning agent, scissors, at least one blanket, tweezers, adhesive tape, gloves, resuscitation equipment, 2o elastic wraps, splint and directions for requesting emergency assistance. Also, eyewash available?	Y / N
16. How many fire extinguishers will be needed? Consider required distances (100 feet if no flammables, 50 feet if 5 gallon of flammables, and a minimum of 10 BC rating)? Are there adequate numbers for exposures, such as hot work/torching?	Y / N Y / N
17. Are SDS sheets available?	Y / N
18. How will electrical power be provided? _____ Is GFI available and tested? Are electrical cords in good condition?	Y / N Y / N

19. If scaffolding: is it safe and approved by a competent person?	Y / N / NA
20. Is there an emergency response and retrieval plan in place? What is the plan for self-rescue: What is the plan for assisted-rescue?	Y / N
21. How will mud on roadways be controlled?	